

**King, Valerie A.**

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**From:** Hanson, Terry D.  
**Sent:** Tuesday, September 04, 2001 11:42 AM  
**To:** King, Valerie A.  
**Cc:** Crapol, Heidi A; Comes, Cheryl M.  
**Subject:** RE: Group Volunteer Activity

**Importance:** High

Hi Valerie,

Heidi Crapol in my group coordinates all volunteer efforts and I am sure she will be happy to give you some leads and information regarding planning the event.

Via a cc of this note I am asking Heidi to contact you.

Best of luck on your event and thanks for Sharing with Others!

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-----Original Message-----

**From:** King, Valerie A.  
**Sent:** Tuesday, September 04, 2001 11:17 AM  
**To:** Hanson, Terry D.  
**Subject:** Group Volunteer Activity

Terry,

Our department, Worldwide Scientific Affairs, will be holding our annual planning meeting during the week of October 8th here in Richmond. Our VP, Rick Solana, has expressed the wish that the meeting participants spend the first day (Monday, October 8) engaging in a group community outreach/volunteer effort. Our group should consist of about 45 people.

Would you have any recommendations or suggestions as to activities or options that might be available to us? Is there a specific person within your group that I should talk with?

Any information you can provide would be most appreciated.

Thanks,  
Valerie